



VOLUNTEER
At the MORRISTOWN-HAMBLEN
LIBRARY

Date: _____

PERSONAL INFORMATION.....

Name (*Please Print*): _____

Address: _____ City: _____ State: _____ Zip: _____

Telephone: _____ Cell/Work phone: _____ Email: _____

What is the best way to reach you during the day? _____

Birthday (Month & Day only): _____ Age Range: (Circle One) 16-21 22-35 36-49 50+

Are you a student? (Circle One) Yes No Employed? (Circle One) Yes No

Emergency Contact: _____

Relationship: _____ Contact Telephone: _____

Do you have a community service requirement? _____ (Circle One) School Work Court Other

If yes, how many hours are you looking for and by what date? _____

SKILLS, EXPERIENCE AND INTERESTS.....

Current or most recent Employer (if applicable): _____ P/T _____ F/T _____

Dates of Employment: _____ Job Title: _____

Job Responsibilities: _____

May we contact for a reference? (Circle) Yes No Contact Name/Phone: _____

Please tell us about your prior volunteer experience (if applicable)

Organization Name: _____ Your responsibilities: _____

May we contact for a reference? (Circle) Yes No Contact Name/Phone: _____

Organization Name: _____ Your responsibilities: _____

May we contact for a reference? (Circle) Yes No Contact Name/Phone: _____

Please list hobbies, interests, special skills (including foreign language skills) and experience you can offer:

AVAILABILITY.....

What days are you available to volunteer? (Circle as many as apply)
Mondays Tuesdays Wednesdays Thursdays Fridays Saturdays

What time during the day are you available? (Circle as many as apply)
Mornings Afternoons Evenings

How often can you volunteer? (Circle as many as apply)
2 times per week Once per week Once or twice per month Summer Only Special Events Only
Other (Please specify): _____

What volunteer areas would interest you? (Circle all that apply)

- | | | |
|------------------------------------|----------------------------------|-------------------------------|
| Shelving Books | Children's Room Circulation Desk | Main Floor Circulation Desk |
| Assisting with Children's Programs | Assisting With Teen Programs | Assisting with Adult Programs |
| Processing Library Materials | Story Telling | Special Events |
| Working with Computers | Maintenance | Book Sales |

Any other comments:

I understand and agree that the Morristown-Hamblen Library is under no obligation to consider me for full-time or part-time employment opportunities.

Applicant Signature:

Parent's Signature: (if applicant is a minor)

Please return to any circulation desk or mail to:
Sherry Ramsey—Volunteer Coordinator
Morristown-Hamblen Library
417 W. Main Street
Morristown, TN 37814